InVerbis Journal Style Sheet

1. Submission of the manuscript
− Submission of an article implies that the work described has not been published previously, and that it is not under consideration for publication elsewhere. The Corresponding Author is the person who is responsible for the manuscript as it moves through the journal's submission process. An Author Declaration is a mandatory part of a submission: "I, the Corresponding Author, declare that this manuscript is original, has not been published before and is not currently being considered for publication elsewhere".
− Authors are requested to submit their papers in electronic form to this address: inverbis@unipa.it
− Maximum length, including tables, figures, notes, spaces, and punctuation, is 30.000 characters.
− Please be sure to indicate an email address and affiliation for each contributing author.
− Your article should include an abstract of approximatively 200 words and 3-5 relevant keywords.
− Please be sure to also submit a PDF file of your contribution to ensure the proper typesetting of special characters.
− Check to ensure that all sections, subsections, examples, tables, figures, notes, etc., are numbered consecutively without any gaps.
− Note that corrections made during the proofing stage should be kept to an absolute minimum and should only include typesetting errors.

Special attention
− Please, check the references systematically to ensure that all works cited in the text are also listed in the reference section, and vice versa. Do not list any works that are not cited.
− Please be sure to obtain written permission for the use of material (e.g., maps, figures) for which the copyright is owned by others.

2. Headings
All headings begin flush left and should follow the following numbering system:
1 First-level heading
1.1 Second-level heading
− Never begin numbering sections with "0" ("0" should not be used anywhere in section numbering). Capitalize only the first letter of the first word and of proper nouns and adjectives: e.g., "The capitalization of titles in English" (not "The Capitalization of Titles in English").

3 Quotations
− Short quotations (fewer than 60 words) should run-on in the text and be enclosed in double quotation marks (double angle brackets «…»). Single quotation marks enclose quotations within quotations.
− Longer quotations should appear as a separate block and should not be enclosed in quotation marks. The citation to the source should be placed at the end of the quote following the punctuation.
− All quotations in languages other than English should be followed by a translation in square brackets.
− Always give the page number(s) for quotations.

4 Citations
Brief citations are used within the text as follows:
One author: (Croft 1985)
Two authors: (Croft and Smith 1995)
Three or more authors: (Croft et al. 2006), but please do list all authors in the reference entry
Several works by one author: (Croft 1987a, Croft 1987b, and Croft 1994)
Citation of an entire chapter: (Croft 2007: Ch. 3)
Reprints: (Aufrecht 1968 [1877]: 92)
Page number ranges: (Hockett 1964: 140–145); please do not drop digits (e.g., 140–5)

5 Cross-references
− References to section/subsection numbers within the article should include the capitalized word "Section" followed by the section number: e.g., "see Section 3.1".
− References to tables or figures within the article should include the capitalized word "Table" or "Figure" followed by a number: e.g., "cf. Table 2".
− Do not cite page numbers within your own article or page numbers in other articles in the issue.

6 Typeface, emphasis, and punctuation
Italics should be used for:
− Words, phrases, and sentences treated as linguistic examples
− Foreign-language expressions
− Titles of books, published documents, newspapers, and journals

Bold may be used sparingly to draw attention to a particular linguistic feature within numbered examples (not in the running text).

Please keep the use of italics and boldface type to an absolute minimum.
CAPITAL LETTERS and SMALL CAPS should not be used for emphasis.

Quotation marks:
− Single quotation marks ' ' should be used for the translation of non-English words.
− Double quotation marks should be used in all other cases, i.e., direct quotations in running text.
− Please always use rounded quotation marks (". . .") not "straight" ones.

Dashes:
− Spaced EN-dashes are used as parenthetical dashes ("text – text").
− Unspaced EN-dashes should be used between inclusive numbers, e.g., 153–159, 1975–1979.

7 Linguistic examples
Linguistic examples with interlinear glossing should follow the "Leipzig glossing rules" (http://www.eva.mpg.de/lingua/resources/glossing-rules.php) and should be presented as shown below. Align the glosses using tables preferably or tabs (not the space bar). The example source should be listed on a new line left-aligned with the example text. Examples in English should be set in italics, see (3):

(1) *China-kam(a) sara-xa-x(a)*

   China-LIM   go-1FUT-TOP

   'I'll go as far as China.'   (Coler 2014: 241)

(2)   a. *bawiä lagahk loä.*
         I.saw SELF   me
         'I saw myself.'   (Gast and Siemund 2006: 355)

     b. *lagahk Juan   kayuhn-ni   rolihdz-ni.*
        SELF   Juan   is.building-3SG house-3SG.POSS
        'Juan himself is building his house.'   (Gast and Siemund 2006: 355)

     c. *Juan ensilaani kayuhn-ni   rolihdz-ni.*
        Juan SELF.AO   is.building-3SG house-3SG.POSS
        'Juan is building his house himself.'   (Gast and Siemund 2006: 355)

(3) *The ball rolled down the hill.*

References to examples in the text should take the form "see (2a) and (2b)" with both number and letter in brackets.

8 Tables, figures, and illustrations
– Information presented together in rows and columns should be labelled as "Tables".
– Graphs, line drawings, photographs, etc. should be labelled as "Figures".
– Photographs and scanned images should have a minimum resolution of 300 dpi, line drawings min. 1200 dpi.
– Tables and figures should be numbered consecutively throughout the text.
– Table captions should appear directly above the table; figure captions should appear directly below the figure.
– Do not end the text immediately preceding the insertion point for a table/figure with a colon, as the exact positioning of these elements cannot be determined until after the manuscript has been typeset.

10 Appendices and footnotes
– Appendices should be placed after the references.
– Footnotes, not endnotes should be used. There should be no superscript note number in the article title or abstract.
– Note numbers in the running text should directly follow punctuation marks, with no blank space.

11 References
– All works cited in the running text must be listed in the reference section.
– The reference section should include only those works that are cited in the text.
– Initials require periods and should be spaced, e.g., W. Croft, S. R. Anderson.
– Entries should show the full title and subtitle of each work.
– Page numbers of articles in journals or edited works should be inclusive.
– Reference entries for multiple works by the same author/editor or group of authors/editors should be listed chronologically, with the oldest publication at the top and the newest at the bottom.

Please do
– provide both the place of publication and the name of the publisher.
– abbreviate "edition" in reference entries as "edn." (to differentiate from "ed." for "editor").

Please do not
– drop digits in inclusive page numbers.
– abbreviate the names of journals, book series, publishers or conferences.
– use "et al." in reference entries; all author/editor names should be listed.
– use dashes to replace repeated author/editor names.

Book (authored work):
Sweetser, E. 1990. *From etymology to pragmatics: Metaphorical and cultural aspects of semantic structure*. Cambridge, Cambridge University Press.

→ Note: if the book is also published electronically, please add the publication date = year of online publication or year of the latest update. The date on which the URL was accessed should be provided in parentheses at the end of the entry.

Book (edited work):
Aikhenvald, A. Y., Muysken, P. C. (eds). *Multi-verb Constructions. A View from the Americas.* Leiden, Brill.

Contribution in an edited work:

Anderson, S. R., Keenan, E. L. 1985. *Deixis*. In T. Shopen (ed.), Language typology and syntactic description. Vol. III: Grammatical categories and the lexicon. Cambridge, Cambridge University Press, pp. 259–307.

Journal article:
Radden, G. 2003. *The metaphor time as space across languages*. «Zeitschrift für Interkulturellen Fremdsprachenunterricht» 8 (2/3), 226–239.

Reprint:
Aufrecht, T. 1968 [1877]. *Die Hymnen des Rigveda*, 4th edn. Wiesbaden, Harrassowitz.

Paper presented at a meeting or conference:
Bartolotta, A. 2018. *Spatial cognition and frames of reference in Indo-European*. Paper presented at the International Conference "Variation and Contact in the Ancient Indo-European languages between Linguistics and Philology", University of Oxford, 17-18 May.

Several works by one author/editor with the same publication date:
Salanova, A. P. 2007a. *The building blocks of aspectual interpretation*. In A. R. Deal (ed.), Proceedings of Semantics of Under-represented Languages of the Americas. Amherst MA, GLSA, pp. 215–229.
Salanova, A. P. 2007b. Nominalizations and Aspect. Ph.D. dissertation, MIT.